

**Board of Education
East China School District**

**Regular Board Meeting
July 26, 2021**

The Board of Education of the East China School District met in regular session on Monday, July 26, 2021 with President Jeanne Frank presiding.

Board Members Present: Jeanne Frank, Todd Distelrath, Pat Biebuyck,
Karen Cedar, and Michael Westrick

**MEMBERS
PRESENT**

Board Member Absent: Amy Murphy and Lynn Griffor

MEMBERS ABSENT

Administrators Present: Angie Gleason, Craig Headlee

**ADMINISTRATORS
PRESENT**

The meeting was called to order by President Jeanne Frank, at 6:01 p.m.

Motion by Michael Westrick supported by Todd Distelrath to amend
the agenda and add Discussion Item; Technology Department Update.

AMENDED AGENDA

Motion Approved 5-0

None

ITEMS OF INTEREST

Motion by Michael Westrick supported by Todd Distelrath to approve
the superintendent, Suzanne Cybulla, as executive secretary to the
Board and direct that she post proper notice of all meetings.

**EXECUTIVE
SECRETARY**

Motion Approved 5-0

Motion by Michael Westrick supported by Todd Distelrath to approve
Thrun Law Firm as legal counsel.

LEGAL COUNSEL

Motion Approved 5-0

Motion by Pat Biebuyck supported by Karen Cedar to designate the
Times Herald and the Voice for public notices.

**NEWSPAPERS FOR
PUBLIC NOTICE**

Motion Approved 5-0

Motion by Pat Biebuyck supported by Todd Distelrath to authorize the
Director for Finance as designated agent of the Treasurer, to invest
surplus funds of the District in accordance with Act 87 of the Public
Acts of 1979, following generally accepted business practices and in
the best interest of the District.

**INVESTMENT OF
SURPLUS FUNDS**

Motion Approved 5-0

Motion by Pat Biebuyck supported by Todd Distelrath that, for the
2021-22 fiscal year, the Board shall not require payment of interest
earned on taxes collected on behalf of the school district by the
various municipal units of the district provided such taxes collected
are remitted on the following schedule:

**WAIVER OF TAX
COLLECTION
INTEREST**

1. Detroit Edison property taxes – remitted upon receipt.
2. All other property taxes – remitted bi-weekly.

Motion Approved 5-0.

Motion by Michael Westrick supported by Pat Biebuyck to designate the following institutions as official depositories of the District and that the individuals holding the positions named be authorized as signatories on each account as listed.

**DESIGNATION OF
DEPOSITORIES FOR
SCHOOL FUNDS**

Official Depositories

Charter One
Chase
Chemical Bank
Comerica
Fifth Third Bank
Flagstar Bank
Merrill Lynch
Michigan Liquid Asset Fund
PFM, Inc.
Northstar Bank
Bank of America
Huntington Bank
Bank of New York
UMB Bank
Baker Tilly

Checking Accounts

Sinking Fund
Building & Site
Payroll Account
General Fund Account
Debt Retirement Account
Cafeteria Account
Student Activity Fund

Authorized Signatures

Treas, Pres, Dir., Superintendent
Treas, Pres, Dir., Superintendent
Treas, Pres, Dir., Superintendent
Treas, Pres, Dir., Superintendent
Treas, Pres, Dir., Superintendent
Director or Superintendent
Director or Superintendent

Motion Approved 5-0

Motion by Pat Biebuyck supported by Karen Cedar to adopt the following Board Meeting dates for 2021-22:

**BOARD MEETING
SCHEDULE**

July 26, 2021	Regular Mtg.	Jan. 24, 2022	Regular Mtg.
Aug. 23, 2021	Regular Mtg.	Feb. 28, 2022	Regular Mtg.
Sept. 27, 2021	Regular Mtg.	March 21, 2022	Regular Mtg.
Oct. 25, 2021	Regular Mtg.	April 25, 2022	Regular Mtg.
Nov. 22, 2021	Regular Mtg.	May 23, 2022	Regular Mtg.
Dec. 13, 2021	Regular Mtg.	June 27, 2022	Regular Mtg.

All meetings begin at 6:00 p.m. unless otherwise posted.

Motion Approved 5-0

Motion by Pat Biebuyck supported by Karen Cedar to approve items under the consent agenda as presented:

**CONSENT
AGENDA**

- a. Minutes
 - i. June 28, 2021 regular meeting
- b. Payment of Bills:
 - General Fund in the amount of \$3,480,988.96.
 - Cafeteria Fund in the amount of \$79,809.50.
 - Latchkey Fund in the amount of \$312.67.
 - Capital Projects Fund in the amount of \$673,109.76.
 - Internal Service Fund in the amount of \$19,974.83.
 - Student Activity Fund in the amount of \$67,022.98.
- c. Financial Statement
- d. Schedule of Investments
- e. Appointment of New Teachers
- f. Teacher Reductions

Motion Approved 5-0

Jessica Holcomb spoke about masks.

PUBLIC COMMENT

Craig Headlee gave an update on network upgrades and status of the new stadium scoreboard.

DISCUSSION ITEM

Motion by Pat Biebuyck supported by Karen Cedar to go into closed session at 6:17 p.m. for the purpose of discussing negotiations pursuant to section 8 (c) of the Open Meetings Act (Act 267 of 1976) that being, “for Board discussion connected with the negotiations of a collective bargaining agreement”.

CLOSED SESSION

Motion Approved 5-0

OPEN SESSION

Motion by Pat Biebuyck supported by Karen Cedar to return to open session at 6:54 p.m.

Motion Approved 5-0

There being no further business before the Board, President Jeanne Frank declared the meeting adjourned at 6:56 p.m.

ADJOURNMENT

Respectfully submitted,

Dawn Cronce
Executive Assistant