

**Board of Education  
East China School District**

**Regular Board Meeting  
February 22, 2021**

The Board of Education of the East China School District met in regular session on Monday, February 22, 2021 with President Jeanne Frank presiding.

Board Members Present: Jeanne Frank, Todd Distelrath, Pat Biebuyck,  
Lynn Griffor, Karen Cedar, Amy Murphy and Michael Westrick.

**MEMBERS  
PRESENT**

Board Members Absent: None

**MEMBERS  
ABSENT**

Administrators Present: Dawn Demick, Craig Headlee, Ronald Miller,  
Angie Gleason, Kirk Grzelka

**ADMINISTRATORS  
PRESENT**

The meeting was called to order by President Jeanne Frank, at 6:00 p.m.

Ronald Miller presented the grants from the East China Educational  
Foundation to each of the following recipients:

**ENDOWMENT  
GRANTS**

Marney Williams	LED Light Boxes
Nicole Denny	Social Studies chapter books
Lisa Koehn	Everyday Speech
Allison Sump	Speech and Language materials
Jennifer McLarney	Windy Weather Project Kit
Amber Pfeiffer	Windy Weather Project Kit
Jennifer Nelson	3D Printer
Rachel Radigan	Sensory Items
Stacy Schwehofer	Wonder Workshop Dot and Dash
Stacy Schwehofer	Makey Makey STEM Pack

Motion by Karen Cedar supported by Amy Murphy to approve the items  
under the consent agenda as presented:

**CONSENT AGENDA**

- a. Minutes
  - i. January 20, 2021 special meeting
  - ii. January 25, 2021 regular meeting
- b. Payment of Bills:
  - General Fund in the amount of \$3,274,366.82.
  - Cafeteria Fund in the amount of \$80,379.79.
  - Latchkey Fund in the amount of \$298.45.
  - Internal Service Fund in the amount of \$28,029.92.
  - 2006 Sinking Fund in the amount of \$0.
  - Capital Projects in the amount of \$14,335.33.
  - Student Activity in the amount of \$71,648.59.
- c. Financial Statement
- d. Schedule of Investments

Motion Approved 7-0

*Jen Maier* wrote in with concerns about classroom and Return to Learn concerns.

**PUBLIC COMMENT**

*Craig Headlee* presented information on the plan to purchase Chromebooks and Carts for school buildings. *Craig Headlee* updated the board of education members on the progress of the Network Electronics RFP. *Angie Gleason* explained the Bus Purchase amendment on the action item agenda. *Lesley Stauffer & Jason Perrin* presented an overview of the East China Virtual Academy to the board of education members. They answered questions that board members had. *Suzanne Cybulla* presented the Extended Continuity of Learning Plan Update.

**INFORMATION  
ITEMS**

*Kirk Grzelka* presented information to the board members on Bid Package #1 – Innovation Center Site Work. Kirk Grzelka and Gerry McClelland answered questions from board members.

**BOND DISCUSSION  
BID PACKAGE #1  
INNOVATION  
CENTER SITE WORK**

Motion by Pat Biebuyck supported by Amy Murphy to approve the bid by Site Development, Inc. in the amount of \$1,466,000.00 for the Innovation Center site work.

**INNOVATION SITE  
WORK**

Motion 7-0

Motion by Lynn Griffor supported by Pat Biebuyck to approve the bid by Asphalt Specialist, Inc. in the amount of \$1,875,000.00 for the Innovation Center site work.

**INNOVATION SITE  
WORK**

Motion 7-0

Motion by Pat Biebuyck supported by Karen Cedar to approve the MSBO Bid “Build-A-Bus” for three (3) 88/89 Passenger Transit bus purchases to Holland in the lowest cost responsible bid amount of \$323,307.00.

**MSBO “BUILD-A-  
BUS” BID**

Motion 7-0

There being no further business before the Board, President Jeanne Frank declared the meeting adjourned at 6:49 p.m.

**ADJOURNMENT**

Respectfully submitted,

Dawn Cronce  
Executive Assistant