

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

**Central Administrative Offices
Monday, January 25, 2021
6:00 p.m.**

Jeanne Frank, President
Pat Biebuyck, Vice-President
Lynn Griffor, Secretary
Amy Murphy, Treasurer

Todd Distelrath, Trustee
Karen Cedar, Trustee
Michael Westrick, Trustee
Suzanne Cybulla, Superintendent

AGENDA

1. Call to Order/Moment of Silence/Pledge of Allegiance

2. Ceremonial Oath of Office-Suzanne Cybulla

3. Election of Officers:

- | | |
|-------------------|--------------|
| a. President | c. Treasurer |
| b. Vice-President | d. Secretary |

4. Items of Interest, Recognition and Inquiry

- a. Board of Education Members
- b. Administration

5. Special Recognition:

a. School Board Member Recognition

The Governor has declared January 2021 as School Board Member Appreciation Month. We are fortunate in East China to have such a dedicated group of individuals to serve as board members in our district. Board members serve without compensation and that is true dedication. On behalf of the staff, parents, students and community, thank you to each board member for their service to our community.

Current ECSD Board members and years of service:

Jeanne Frank – since 2013 – 8 years
Amy Murphy – since 2013 – 8 years
Todd Distelrath – since 2015 – 6 years
Pat Biebuyck – since 2015 – 6 years
Lynn Griffor – since 2017 – 4 years
Karen Cedar – since 2019 – 2 years
Michael Westrick – since 2019 – 2 years

6. Consent Agenda

- a. Approval of Minutes
 - i. Regular Board of Education Meeting December 14, 2020 p.4
- b. Approval of Payment of Bills p.7
- c. Financial Statement p.21
- d. Schedule of Investments p.22
- e. Appointment of New Teachers p. 23

- f. The Board of Education authorizes the Superintendent to establish employment conditions and a contract for the Director of Finance.

Angie Gleason

7. Recognition of Persons Wishing to Address the Board – This portion of the agenda is for citizens to address any questions or comments to the Board. The Board will listen, take comments and questions under advisement, and not respond at this time. The presiding officer will refer questions to the superintendent for research and response.

8. Information/Discussion Items:

- a. Bond Update
- b. Extended Continuity of Learning Plan Update
- c. MEAESP Contract Renewal
- d. SEIU Local 517M Contract Renewal
- e. ECEA Contract Renewal

9. Board Action Agenda Items

- a. Adoption of 2020-21 General Fund/Cafeteria/Latchkey/Student Activity Budget
- b. Bond Sale & Bus Purchase
- c. NEOLA/Board Policies Update Title XI
- d. Sale of School Property
- e. MEAESP Contract Renewal
- f. SEIU Local 517M Contract Renewal
- g. ECEA Contract Renewal

10. Items for Next Regular Board Meeting

- a. ECEF Grant Awards

11. Adjournment

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and address.
- C. Each statement made by a participant shall be limited to five (5) minutes duration.
- D. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

The presiding officer may:

- 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- G. Tape or video recordings are permitted. The person operating the recording should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
- 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

**Board of Education
East China School District**

**Regular Board Meeting
December 14, 2020**

The Board of Education of the East China School District met in regular session on Monday, December 14, 2020 with President Jeanne Frank presiding.

Board Members Present: Jeanne Frank, Amy Murphy, Todd Distelrath,
Karen Cedar, Michael Westrick, Lynn Griffor and Pat Biebuyck.

**MEMBERS
PRESENT**

Board Members Absent: None

**MEMBERS
ABSENT**

Administrators Present: Dawn Demick, Kirk Grzelka, Craig Headlee,
Tina Thrift, Janet Robbins

**ADMINISTRATORS
PRESENT**

The meeting was called to order by President Frank at 6:00 p.m.

Jeanne Frank wished everyone a Merry Christmas and a Happy New Year. *Suzanne Cybulla* thanked Jeanne Frank and Pat Biebuyck for putting together 59 bags for Teens In Need at ECSD's high schools and middle schools. *Superintendent Cybulla* wished everyone a Merry Christmas and a Happy New Year. *Jeanne Frank* thanked Riverside Cinemas for donating movie passes, popcorn and pop coupons for the Teens In Need bags.

**ITEMS OF
INTEREST**

Motion by Karen Cedar supported by Michael Westrick to amend the November 23, 2020 meeting minutes to include Trustee Lynn Griffor's absence from the meeting.

**AMENDED
MINUTES**

Motion by Pat Biebuyck supported by Lynn Griffor to approve items under the consent agenda as presented:

**CONSENT
AGENDA**

- a. Minutes
 - i. November 23, 2020 amended regular meeting
- b. Payment of Bills:
 - General Fund in the amount of \$3,262,890.58
 - Cafeteria Fund in the amount of \$162,059.55
 - Latchkey Fund in the amount of \$3,291.96
 - 2006 Sinking Fund in the amount of \$3,444.00
 - Internal Service Fund in the amount of \$11,253.41
 - Capital Projects Fund in the amount of \$255,701.28
 - Student Activity Fund in the amount of \$38,903.08
- c. Financial Statement
- d. Schedule of Investments

Motion Approved 7-0.

Nikole Dawson submitted comments in favor of returning K-2 students to face to face learning.

**PUBLIC
COMMENTS**

Tina Thrift presented the 2020-21 budget revisions. *Tina Thrift* presented the board with the 2021 bus purchase through the MSBO Bid “Build-A-Bus” program. *Kirk Grzelka* presented bids and recommended the board approve the SCHS pool heater replacement bid and the MCHS gym roof replacement bid. *Suzanne Cybulla* gave a summary of the Title IX NEOLA Board Policy update. *Suzanne Cybulla* gave a Bond 2020 update to the board. Bond 2020 updates will be included in the weekly board update and the ECSD Weekly Newsletter that goes out to staff and families. *Suzanne Cybulla* provided the Board with an update on the District’s Extended Continuity of Learning Plan that included goal dates of January 11, 2021 for PreK-5 returning to face to face learning and January 19, 2021 for 6-12 returning to face to face learning.

DISCUSSION ITEMS

Motion by Karen Cedar supported by Michael Westrick to approve the resolution for summer tax collection as presented at the November 23, 2020 meeting.

**SUMMER TAX
COLLECTION**

Motion Approved 7-0.

Motion by Pat Biebuyck supported by Lynn Griffor to approve the bid by A&F Water Heater Inc. in the amount of \$57,246.00 for the replacement of the pool heater at St. Clair High School.

**SCHS POOL
HEATER
REPLACEMENT BID**

Motion Approved 7-0.

Motion by Pat Biebuyck supported by Karen Cedar to approve the bid by KJP Roofing and Sheet Metal Inc in the amount of \$91,475.00 for the replacement of the Marine City High School gym roof.

**MCHS GYM ROOF
REPLACEMENT BID**

There being no further business before the Board, President Jeanne Frank declared the meeting adjourned at 7:13 p.m.

ADJOURNMENT

Respectfully submitted,

Dawn Cronce
Executive Assistant

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
January 25, 2021**

FOR ACTION: Manifest and Payment of Bills

A manifest of the bills for December 2020 is enclosed.

RECOMMENDATION:

The administration is recommending that the Board approve bills paid in the amounts of:

- General Fund - \$3,704,913.18
- Cafeteria Fund - \$69,249.07
- Latchkey Fund - \$210.01
- Internal Service Fund - \$12,836.85
- 2006 Sinking Fund – \$0
- Capital Projects - \$634,860.79
- Student Activity - \$28,093.70

**Bills to be Approved
East China Sch District
12/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00071291	12/03/2020	ADVANCED POOL SERVICES INC	4110	REPAIRS-MISC.	175.00
00071291	12/03/2020		5955	SUPPLIES-MAINTENANCE	832.56
00071336	12/17/2020		5955	SUPPLIES-MAINTENANCE	871.25
				Vendor Total:	1,878.81
00003577	12/23/2020	AFLAC	9440	A/P AMERICAN FAMILY CANCER	244.38
				Vendor Total:	244.38
00071293	12/03/2020	APAC PAPER & PACKAGING CORP	5950	SUPPLIES-CUSTODIAL	1,166.03
00071337	12/17/2020		5950	SUPPLIES-CUSTODIAL	39.10
				Vendor Total:	1,205.13
00071338	12/17/2020	AQUARIUM DESIGN INC	4120	REPAIRS-EQUIPMENT	65.00
				Vendor Total:	65.00
00071339	12/17/2020	AQUATIC SOURCE	5955	SUPPLIES-MAINTENANCE	3,299.00
				Vendor Total:	3,299.00
00071340	12/17/2020	ARCH ENVIRONMENTAL GROUP	3193	SERVICES - INSPECTIONS	6,526.75
				Vendor Total:	6,526.75
00071294	12/03/2020	ARTHMIRE, ANGELA	3112	CONTRACTED SERVICES	448.50
				Vendor Total:	448.50
00071341	12/17/2020	ASCENSION MICHIGAN	3190	OTHER PROFESSIONAL SERVICES	116.00
				Vendor Total:	116.00
00003586	12/23/2020	AT & T	3410	TELEPHONE/DATA COMMUNICATION	882.46
				Vendor Total:	882.46
00003597	12/22/2020	AT & T MOBILITY	3410	TELEPHONE/DATA COMMUNICATION	924.92
				Vendor Total:	924.92
00071396	12/22/2020	AVENTRIC TECHNOLOGIES LLC	5940	SUPPLIES-MEDICAL-SPEC ED	161.00
				Vendor Total:	161.00
00071343	12/17/2020	BELL FORK LIFT INC	4120	REPAIRS-EQUIPMENT	4,373.50
				Vendor Total:	4,373.50
00071296	12/03/2020	BLB ENGRAVING SERVICES	7900	OTHER EXPENSES	232.00
				Vendor Total:	232.00
00071344	12/17/2020	BLUE TARP FINANCIAL	5950	SUPPLIES-CUSTODIAL	34.73
00071344	12/17/2020		5955	SUPPLIES-MAINTENANCE	1,315.92
00071344	12/17/2020		5980	SUPPLIES-SMALL TOOLS	121.77
				Vendor Total:	1,472.42
00003611	12/31/2020	BMO	3220	PROFESSIONAL DEVELOPMENT FEES	176.19
00003611	12/31/2020		3410	TELEPHONE/DATA COMMUNICATION	560.54
00003611	12/31/2020		3430	POSTAGE	580.20
00003611	12/31/2020		3450	SOFTWARE LICENSES	1,480.84
00003611	12/31/2020		3510	ADVERTISING	10.49
00003611	12/31/2020		3710	TUITION FOR INST SERV TO PUPIL	115.31
00003611	12/31/2020		5100	SUPPLIES- GENERAL	3,443.66
00003611	12/31/2020		5101	SUPPLIES- ART	108.85

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00003611	12/31/2020		5102	SUPPLIES- ENGLISH	154.05
00003611	12/31/2020		5106	SUPPLIES- PHYS ED	26.60
00003611	12/31/2020		5107	SUPPLIES- SCIENCE	11.56
00003611	12/31/2020		5111	SUPPLIES- DRAMA	225.95
00003611	12/31/2020		5190	SUPPLIES- NEW CURRICULUM	150.07
00003611	12/31/2020		5200	TEXTBOOKS & WORKBOOKS	31.62
00003611	12/31/2020		5710	SUPPLIES-Gas	37.16
00003611	12/31/2020		5910	SUPPLIES-OFFICE	720.95
00003611	12/31/2020		5940	SUPPLIES-MEDICAL-SPEC ED	173.79
00003611	12/31/2020		5950	SUPPLIES-CUSTODIAL	406.75
00003611	12/31/2020		5955	SUPPLIES-MAINTENANCE	5,728.46
00003611	12/31/2020		5960	SUPPLIES-ATHLETICS	558.79
00003611	12/31/2020		5991	Supplies - PAC	804.17
00003611	12/31/2020		6412	BAND/ATHLETIC UNIFORMS	52.95
00003611	12/31/2020		7400	DUES & FEES	729.00
00003611	12/31/2020		7900	OTHER EXPENSES	22.60
00003611	12/31/2020		9195	INVENTORY-CENTRAL STORES	175.63
				Vendor Total:	16,486.18
00071298	12/03/2020	BRADY'S BUSINESS SYSTEMS	4123	REPAIRS-COPIERS/DUPLICATORS	99.26
				Vendor Total:	99.26
00071345	12/17/2020	BSN/PASSON'S/GSC/CONLIN	5960	SUPPLIES-ATHLETICS	73.20
				Vendor Total:	73.20
00071346	12/17/2020	BUMLER MECHANICAL	4113	REPAIRS - HVAC	3,218.60
				Vendor Total:	3,218.60
00071347	12/17/2020	C AND S MOTORS INC	5730	SUPPLIES-FLEET REPAIR PARTS	203.44
				Vendor Total:	203.44
00071299	12/03/2020	CARTER CROMPTON INC	3193	SERVICES - INSPECTIONS	1,500.00
				Vendor Total:	1,500.00
00071300	12/03/2020	CENTRAL MICHIGAN PAPER	5100	SUPPLIES- GENERAL	2,120.00
00071348	12/17/2020		5100	SUPPLIES- GENERAL	2,120.00
				Vendor Total:	4,240.00
00003587	12/23/2020	CENTURYLINK	3410	TELEPHONE/DATA COMMUNICATION	15.24
				Vendor Total:	15.24
00071333	12/08/2020	CHAPTER 13 TRUSTEE K	9436	A/P GARNISHMENTS	121.00
00071398	12/23/2020		9436	A/P GARNISHMENTS	121.00
				Vendor Total:	242.00
00071334	12/08/2020	CHAPTER 13 TRUSTEE T TERRY	9436	A/P GARNISHMENTS	137.50
00071335	12/08/2020		9436	A/P GARNISHMENTS	520.96
00071399	12/23/2020		9436	A/P GARNISHMENTS	137.50
00071400	12/23/2020		9436	A/P GARNISHMENTS	520.96
				Vendor Total:	1,316.92
00071349	12/17/2020	CINTAS CORPRATION LOC724	5790	SUPPLIES-TRANSPORTATION	313.51
				Vendor Total:	313.51

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00071350	12/17/2020	CONTI FIRE PROTECTION	3193	SERVICES - INSPECTIONS	705.92
				Vendor Total:	705.92
00071302	12/03/2020	CUMMINS BRIDGEWAY LLC	5730	SUPPLIES-FLEET REPAIR PARTS	1,053.93
00071351	12/17/2020		5730	SUPPLIES-FLEET REPAIR PARTS	194.76
				Vendor Total:	1,248.69
00071352	12/17/2020	DATA IMAGE LLC	5955	SUPPLIES-MAINTENANCE	2,890.00
				Vendor Total:	2,890.00
00003556	12/08/2020	DEPT OF TREASURY FICA	9447	A/P FICA/MED	106,173.77
00003578	12/23/2020		9447	A/P FICA/MED	109,123.25
				Vendor Total:	215,297.02
00003557	12/08/2020	DEPT OF TREASURY FIT	9446	A/P FED INCOME TAX W/H	66,959.35
00003579	12/23/2020		9446	A/P FED INCOME TAX W/H	72,484.39
				Vendor Total:	139,443.74
00003558	12/08/2020	DEPT OF TREASURY MEDICARE	9447	A/P FICA/MED	24,830.96
00003580	12/23/2020		9447	A/P FICA/MED	25,520.76
				Vendor Total:	50,351.72
00003588	12/23/2020	DETROIT EDISON	5520	ELECTRICITY	5,419.28
				Vendor Total:	5,419.28
00003589	12/23/2020	DETROIT EDISON COMPANY	5520	ELECTRICITY	20,988.67
				Vendor Total:	20,988.67
00003590	12/23/2020	DIRECT ENERGY BUSINESS	5520	ELECTRICITY	22,747.68
				Vendor Total:	22,747.68
00071304	12/03/2020	DUDE SOLUTIONS	3450	SOFTWARE LICENSES	3,995.23
				Vendor Total:	3,995.23
00071305	12/03/2020	DUROW, WILLIAM	3112	CONTRACTED SERVICES	299.00
				Vendor Total:	299.00
00071353	12/17/2020	DYCK SECURITY SERVICES INC	3192	SERVICES-CONTRACTED SECURITY	1,865.40
00071353	12/17/2020		4110	REPAIRS-MISC.	236.71
				Vendor Total:	2,102.11
00071354	12/17/2020	EAST CHINA CHARTER TOWNSHIP	3830	WATER & SEWAGE	540.03
				Vendor Total:	540.03
00071355	12/17/2020	EDF ENERGY SERVICES LLC	5510	NATURAL GAS	10,533.07
				Vendor Total:	10,533.07
00071356	12/17/2020	EMTERRA ENVIRONMENTAL USA	3840	TRASH REMOVAL	3,122.42
				Vendor Total:	3,122.42
00071357	12/17/2020	ENERCO CORP	4116	REPAIRS - PLUMBING	454.00
				Vendor Total:	454.00
00071358	12/17/2020	ENVIRO-CLEAN	3150	OTHER CONTRACTED SERVICES	72,899.28
				Vendor Total:	72,899.28

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00071359	12/17/2020	EXECUTIVE ENERGY SERVICES	3190	OTHER PROFESSIONAL SERVICES	850.00
				Vendor Total:	850.00
00071306	12/03/2020	FERGUSON ENTERPRISES INC	5955	SUPPLIES-MAINTENANCE	312.04
00071360	12/17/2020		5955	SUPPLIES-MAINTENANCE	147.87
				Vendor Total:	459.91
00071361	12/17/2020	FIDELITY SECURITY LIFE INS	9460	A/P VISION UHC/EYEMED	727.15
				Vendor Total:	727.15
00071308	12/03/2020	FOSTER BLUE WATER OIL LLC	5700	SUPPLIES OIL GREASE GAS	2,172.79
				Vendor Total:	2,172.79
00071309	12/03/2020	GENERAL SCOREBOARD LLC	4125	REPAIRS-TECHNOLOGY	390.49
				Vendor Total:	390.49
00071363	12/17/2020	GRAINGER	5955	SUPPLIES-MAINTENANCE	227.60
				Vendor Total:	227.60
00071364	12/17/2020	GREAT LAKES FLUID POWER	5730	SUPPLIES-FLEET REPAIR PARTS	113.80
				Vendor Total:	113.80
00003559	12/08/2020	HEALTH EQUITY	9465	HSA	17,835.16
00003581	12/23/2020		9465	HSA	17,733.24
				Vendor Total:	35,568.40
00071366	12/17/2020	HILLS GARAGE	4150	REPAIRS-BUSES	825.00
				Vendor Total:	825.00
00071310	12/03/2020	HOEKSTRA TRANSPORTATION	5730	SUPPLIES-FLEET REPAIR PARTS	126.26
				Vendor Total:	126.26
00071367	12/17/2020	ISOLVED BENEFIT SERVICES	9461	A/P FOR FLEX ADMINISTRATION	135.00
				Vendor Total:	135.00
00071311	12/03/2020	JB DELCO MULTISTATE	4150	REPAIRS-BUSES	479.10
				Vendor Total:	479.10
00071368	12/17/2020	JOHNSTONE SUPPLY	5955	SUPPLIES-MAINTENANCE	138.03
				Vendor Total:	138.03
00071312	12/03/2020	JW PEPPER & SONS INC	5104	SUPPLIES- MATH	441.75
				Vendor Total:	441.75
00071369	12/17/2020	KERR ALBERT OFFICE SUPPLY CO	5100	SUPPLIES- GENERAL	957.42
				Vendor Total:	957.42
00003591	12/23/2020	LINCOLN FINANCIAL GROUP	9442	A/P LIFE INSURANCE W/H	2,775.36
00003591	12/23/2020		9449	A/P LONG TERM DISABILITY	4,194.08
				Vendor Total:	6,969.44
00071370	12/17/2020	MARSHALL E CAMPBELL	5955	SUPPLIES-MAINTENANCE	388.64
				Vendor Total:	388.64
00071314	12/03/2020	MCGRAW HILL EDUCATION INC	5200	TEXTBOOKS & WORKBOOKS	4,226.34

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				Vendor Total:	4,226.34
00003592	12/23/2020	MESSA	9452	A/P MESSA/VSP	313,643.71
				Vendor Total:	313,643.71
00003601	12/30/2020	METS	3150	OTHER CONTRACTED SERVICES	20,665.38
				Vendor Total:	20,665.38
00003560	12/08/2020	MICHIGAN DEPT OF TREASURY	9445	A/P STATE INCOME TAX W/H	29,701.74
00003582	12/23/2020		9445	A/P STATE INCOME TAX W/H	30,459.84
				Vendor Total:	60,161.58
00071316	12/03/2020	MICHIGAN SPORTS ASSIGNERS	3112	CONTRACTED SERVICES	252.50
				Vendor Total:	252.50
00071317	12/03/2020	MILLER MAYTAG HOME	5994	SUPPLIES-ROOM AIR MACHINE	162,178.20
				Vendor Total:	162,178.20
00003561	12/08/2020	MPSERS	9405	A/P RETIREMENT	338,226.01
00003561	12/08/2020		9444	A/P RETIRE TDP W/H	762.65
00003583	12/23/2020		9405	A/P RETIREMENT	336,585.66
00003583	12/23/2020		9444	A/P RETIRE TDP W/H	730.00
00003593	12/23/2020		9406	A/P UAAL 147c	292,378.83
				Vendor Total:	968,683.15
00071371	12/17/2020	NEFF COMPANY	7900	OTHER EXPENSES	194.70
				Vendor Total:	194.70
00003594	12/23/2020	NICHOLS PAPER AND SUPPLY CO	5950	SUPPLIES-CUSTODIAL	8,227.29
				Vendor Total:	8,227.29
00003562	12/08/2020	NORTH STAR BANK	9450	A/P ACH DIRECT DEPOSIT	583,053.24
00003584	12/23/2020		9450	A/P ACH DIRECT DEPOSIT	596,290.07
				Vendor Total:	1,179,343.31
00071318	12/03/2020	OFFICE DEPOT	5100	SUPPLIES- GENERAL	55.10
00071372	12/17/2020		5910	SUPPLIES-OFFICE	51.66
				Vendor Total:	106.76
00003563	12/08/2020	OMNI GROUP, THE	9438	A/P Check 403b, 457, Roth	56,013.44
00003563	12/08/2020		9455	A/P ACH 403b, 457, Roth	4,299.53
00003585	12/23/2020		9438	A/P Check 403b, 457, Roth	173,573.45
00003585	12/23/2020		9455	A/P ACH 403b, 457, Roth	4,299.53
				Vendor Total:	238,185.95
00003602	12/30/2020	PCMI	3113	Contracted Substitute Teachers	51,805.28
				Vendor Total:	51,805.28
00071319	12/03/2020	PORT HURON AREA SCHOOL	7900	OTHER EXPENSES	55.00
				Vendor Total:	55.00
00071320	12/03/2020	PORT HURON MUSIC CENTER	5104	SUPPLIES- MATH	274.37
00071374	12/17/2020		5116	SUPPLIES- VOCAL MUSIC	324.90
				Vendor Total:	599.27

**Bills to be Approved
East China Sch District
12/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00071375	12/17/2020	PORT HURON PAINT CO	5955	SUPPLIES-MAINTENANCE	532.81
				Vendor Total:	532.81
00071321	12/03/2020	PRECISION DATA PRODUCTS	5910	SUPPLIES-OFFICE	183.14
				Vendor Total:	183.14
00071322	12/03/2020	PREMIER BUSINESS PRODUCTS	4123	REPAIRS-COPIERS/DUPLICATORS	370.92
				Vendor Total:	370.92
00071323	12/03/2020	QUILL CORPORATION	5100	SUPPLIES- GENERAL	207.02
00071376	12/17/2020		5100	SUPPLIES- GENERAL	1,539.16
				Vendor Total:	1,746.18
00071377	12/17/2020	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	133.00
				Vendor Total:	133.00
00071324	12/03/2020	SCHOOL SPECIALTY	5100	SUPPLIES- GENERAL	184.45
00071379	12/17/2020		5100	SUPPLIES- GENERAL	989.66
				Vendor Total:	1,174.11
00003595	12/23/2020	SEMCO ENERGY INC	5510	NATURAL GAS	10,097.33
				Vendor Total:	10,097.33
00071380	12/17/2020	SHREDCORP	3112	CONTRACTED SERVICES	211.00
				Vendor Total:	211.00
00071381	12/17/2020	SIDELINE ELECTRIC	4114	REPAIRS - ELECTRICAL	1,553.50
				Vendor Total:	1,553.50
00071327	12/03/2020	ST CLAIR CHAMBER OF	7400	DUES & FEES	85.00
				Vendor Total:	85.00
00071328	12/03/2020	ST CLAIR COUNTY RESA	3134	EVALUATION SERVICES	5,064.85
00071382	12/17/2020		3112	CONTRACTED SERVICES	9,500.00
				Vendor Total:	14,564.85
00003596	12/23/2020	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	883.56
				Vendor Total:	883.56
00071386	12/17/2020	THRUN LAW FIRM PC	3170	SERVICES-LEGAL	306.00
				Vendor Total:	306.00
00071329	12/03/2020	TOMASEK, KIMBERLY S	3112	CONTRACTED SERVICES	34.50
				Vendor Total:	34.50
00071388	12/17/2020	TRACY INC	3450	SOFTWARE LICENSES	141.95
				Vendor Total:	141.95
00071389	12/17/2020	TRI-STAR ROOFING &	4111	REPAIRS - ROOFING	1,169.60
				Vendor Total:	1,169.60
00071390	12/17/2020	UNITY SCHOOL BUS PARTS	5730	SUPPLIES-FLEET REPAIR PARTS	698.41
				Vendor Total:	698.41
00071391	12/17/2020	UNIVERSAL CONTROLS LLC	4110	REPAIRS-MISC.	1,378.00

**Bills to be Approved
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<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	1,378.00
00071394	12/17/2020	WINZER CORPORATION	5730	SUPPLIES-FLEET REPAIR PARTS	660.96
				Vendor Total:	660.96
00071331	12/03/2020	WINZER, FRED	3112	CONTRACTED SERVICES	184.00
				Vendor Total:	184.00
230574	12/08/2020	BECKER, SHERRI	3210	LOCAL MILEAGE	600.00
				Vendor Total:	600.00
230862	12/23/2020	BEINDIT, TRACY J	5100	SUPPLIES- GENERAL	31.10
				Vendor Total:	31.10
230352	12/08/2020	CARD, RACHEL	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
230436	12/08/2020	DOMAGALSKI, MICHAEL M	3210	LOCAL MILEAGE	450.00
				Vendor Total:	450.00
230727	12/23/2020	HARGRAVE, MEGAN L	3210	LOCAL MILEAGE	29.10
				Vendor Total:	29.10
230215	12/08/2020	JARSKY, TIFFANY J	3210	LOCAL MILEAGE	126.00
				Vendor Total:	126.00
230365	12/08/2020	KUBIAK, GWYN M	5100	SUPPLIES- GENERAL	186.64
				Vendor Total:	186.64
230965	12/23/2020	MALANE, TERRI L	5190	SUPPLIES- NEW CURRICULUM	59.35
				Vendor Total:	59.35
230411	12/08/2020	MCNABB, AMY A	3210	LOCAL MILEAGE	318.36
				Vendor Total:	318.36
230971	12/23/2020	MEIER, DANIELLE L	5104	SUPPLIES- MATH	75.00
				Vendor Total:	75.00
230771	12/23/2020	MILITELLO, PAMELA	5100	SUPPLIES- GENERAL	44.90
				Vendor Total:	44.90
230537	12/08/2020	MILLER, RONALD C	3210	LOCAL MILEAGE	600.00
				Vendor Total:	600.00
230491	12/08/2020	MROUE, DAVID J	3210	LOCAL MILEAGE	275.00
230491	12/08/2020	MROUE, DAVID J	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
230617	12/08/2020	NATSCHKE, MICHELLE L	3210	LOCAL MILEAGE	37.50
				Vendor Total:	37.50
230459	12/08/2020	ROBBINS, BRADLEY P	3210	LOCAL MILEAGE	275.00
230459	12/08/2020	ROBBINS, BRADLEY P	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
230929	12/23/2020	ROSSI, ANGELA B	3210	LOCAL MILEAGE	208.86
				Vendor Total:	208.86
230315	12/08/2020	RUSSELL, PHILIP B	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
230545	12/08/2020	RUTLEDGE, SANDY	3210	LOCAL MILEAGE	275.00
230545	12/08/2020	RUTLEDGE, SANDY	3210	LOCAL MILEAGE	275.00

**Bills to be Approved
East China Sch District
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<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	550.00
230898	12/23/2020	SCHWEIGER, TRICIA M	5100	SUPPLIES- GENERAL	73.14
				Vendor Total:	73.14
230272	12/08/2020	SMITH-HERR, ROBYN L	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
230661	12/23/2020	STEWARD, KATHY A	5910	SUPPLIES-OFFICE	45.46
230661	12/23/2020	STEWARD, KATHY A	3430	POSTAGE	8.05
230661	12/23/2020	STEWARD, KATHY A	3210	LOCAL MILEAGE	42.48
				Vendor Total:	95.99
230566	12/08/2020	STIER, JASON D	3210	LOCAL MILEAGE	400.00
				Vendor Total:	400.00
230554	12/08/2020	VOLZ, MICAH D	5100	SUPPLIES- GENERAL	120.00
				Vendor Total:	120.00
230903	12/23/2020	WALTON, AMY	5100	SUPPLIES- GENERAL	73.14
				Vendor Total:	73.14
230610	12/08/2020	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	275.00
230610	12/08/2020	WESTERHOF, SCOTT A	3210	LOCAL MILEAGE	275.00
				Vendor Total:	550.00
*****Grand Total					3,704,913.18

Bills to be Approved
East China Sch District
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<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003597	12/22/2020	AT & T MOBILITY	3410	TELEPHONE/DATA COMMUNICATION	92.52
				Vendor Total:	92.52
00003598	12/22/2020	CHARTWELLS	3150	OTHER CONTRACTED SERVICES	38,928.96
00003598	12/22/2020		5610	FOOD	29,635.59
				Vendor Total:	68,564.55
00071377	12/17/2020	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	573.00
				Vendor Total:	573.00
00003599	12/22/2020	STATE OF MICHIGAN	9421	ACCRUED SALES TAX	19.00
				Vendor Total:	19.00
				Total CAFETERIA FUND	69,249.07
				*****Grand Total	69,249.07

**Bills to be Approved
East China Sch District
12/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003611	12/31/2020	BMO	5100	SUPPLIES- GENERAL	75.85
				Vendor Total:	75.85
00071369	12/17/2020	KERR ALBERT OFFICE SUPPLY CO	5959	SUPPLIES-MISCELLANEOUS	125.24
				Vendor Total:	125.24
00003596	12/23/2020	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	8.92
				Vendor Total:	8.92
				Total LATCHKEY FUND	210.01
				*****Grand Total	210.01

Bills to be Approved
East China Sch District
12/31/2020

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003600	12/30/2020	HUMANA DENTAL	2133	Dental Claims	12,836.85
				Vendor Total:	12,836.85
				Total INTERNAL SERVICE FUND	12,836.85
				*****Grand Total	12,836.85

Bills to be Approved
East China Sch District
12/31/2020

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<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00071395	12/22/2020	AUCH CONSTRUCTION	6220	BLDG CONSTR/STRUCT ALTERATIONS	26,111.12
				Vendor Total:	26,111.12
00071397	12/22/2020	TMP ARCHITECTURE	6220	BLDG CONSTR/STRUCT ALTERATIONS	607,560.67
				Vendor Total:	607,560.67
				Total 2009 BOND ISSUE	633,671.79
00071387	12/17/2020	TIERNEY	5955	SUPPLIES-MAINTENANCE	1,189.00
				Vendor Total:	1,189.00
				Total 2020 BUS BOND II	1,189.00
				*****Grand Total	634,860.79

**Bills to be Approved
East China Sch District
12/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00071292	12/03/2020	AMAZON CAPITAL SR INC	7920	OTHER STD/SCH ACTY XP	332.08
				Vendor Total:	332.08
00071295	12/03/2020	ATTACK SPORTS LLC	7920	OTHER STD/SCH ACTY XP	467.00
00071342	12/17/2020		7920	OTHER STD/SCH ACTY XP	64.00
				Vendor Total:	531.00
00071297	12/03/2020	BLUE TARP FINANCIAL	7920	OTHER STD/SCH ACTY XP	263.98
				Vendor Total:	263.98
00003611	12/31/2020	BMO	7900	OTHER EXPENSES	94.53
00003611	12/31/2020		7920	OTHER STD/SCH ACTY XP	11,010.93
				Vendor Total:	11,105.46
00071301	12/03/2020	CULLIGAN	7920	OTHER STD/SCH ACTY XP	224.00
				Vendor Total:	224.00
00071303	12/03/2020	DISNEY DESTINATIONS LLC	0199	MISCELLANEOUS REVENUE	4,000.00
				Vendor Total:	4,000.00
00071307	12/03/2020	FORSPTS	7920	OTHER STD/SCH ACTY XP	112.25
				Vendor Total:	112.25
00071362	12/17/2020	GARDINER, JOLYNN	0199	MISCELLANEOUS REVENUE	830.00
				Vendor Total:	830.00
00071365	12/17/2020	HELT, DARCIÉ	7920	OTHER STD/SCH ACTY XP	370.00
				Vendor Total:	370.00
00071313	12/03/2020	MAGIERA, DAVID J	7920	OTHER STD/SCH ACTY XP	115.00
				Vendor Total:	115.00
00071315	12/03/2020	MICH ASSOC SEC SCH	7920	OTHER STD/SCH ACTY XP	299.00
				Vendor Total:	299.00
00071319	12/03/2020	PORT HURON AREA SCHOOL	7920	OTHER STD/SCH ACTY XP	182.61
00071373	12/17/2020		7920	OTHER STD/SCH ACTY XP	146.75
				Vendor Total:	329.36
00071378	12/17/2020	ROTARY CLUB OF ST CLAIR	7920	OTHER STD/SCH ACTY XP	210.00
				Vendor Total:	210.00
00071325	12/03/2020	SILKS FLOWER SHOP	7920	OTHER STD/SCH ACTY XP	22.26
				Vendor Total:	22.26
00071326	12/03/2020	SNA SPORTS GROUP LLC	7920	OTHER STD/SCH ACTY XP	1,717.00
				Vendor Total:	1,717.00
00071383	12/17/2020	ST VINCENT DEPAUL SOCIETY	7920	OTHER STD/SCH ACTY XP	200.00
				Vendor Total:	200.00
00071384	12/17/2020	STEVENSON, JULIA	0199	MISCELLANEOUS REVENUE	1,800.00
				Vendor Total:	1,800.00
00071385	12/17/2020	SWYFT ROBOTICS	7920	OTHER STD/SCH ACTY XP	4,074.95

**Bills to be Approved
East China Sch District
12/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	4,074.95
00071330	12/03/2020	TOP CAT SALES LLC	7920	OTHER STD/SCH ACTY XP	111.89
				Vendor Total:	111.89
00071392	12/17/2020	VINEY'S VARSITY WEAR LLC	7920	OTHER STD/SCH ACTY XP	120.00
				Vendor Total:	120.00
00071393	12/17/2020	WATER LADY, THE	7920	OTHER STD/SCH ACTY XP	27.40
				Vendor Total:	27.40
00071332	12/03/2020	YALE PUBLIC SCHOOLS	7920	OTHER STD/SCH ACTY XP	1,147.86
				Vendor Total:	1,147.86
230478	12/08/2020	GARDNER, LAURIE A	7920	OTHER STD/SCH ACTY XP	25.40
				Vendor Total:	25.40
230444	12/08/2020	HANNON, LORI K	7920	OTHER STD/SCH ACTY XP	89.35
				Vendor Total:	89.35
230972	12/23/2020	MILLER, RONALD C	7920	OTHER STD/SCH ACTY XP	35.46
				Vendor Total:	35.46
				Total STUDENT ACTIVITY	28,093.70
				*****Grand Total	28,093.70

East China School District

General Fund Financial Statement

12/31/2020

REVENUES	APPROVED BUDGET	RECEIVED	BALANCE DUE	PERCENT DUE
LOCAL SOURCES	15,260,898	11,193,628	4,067,270	26.7%
STATE SOURCES	23,159,318	7,669,844	15,489,474	66.9%
FEDERAL SOURCES	1,535,885	1,468,946	66,939	4.4%
OTHER TRANSACTIONS	983,461	148,939	834,522	84.9%
TOTAL REVENUES	40,939,562	20,481,357	20,458,205	50.0%
EXPENDITURES	APPROVED BUDGET	EXPENSED & ENCUMBERED	BALANCE AVAILABLE	PERCENT AVAILABLE
INSTRUCTIONAL SERVICES				
BASIC INSTRUCTION:				
ELEMENTARY	9,226,239	3,417,257	5,808,982	63.0%
MIDDLE SCHOOL	5,710,261	1,961,092	3,749,169	65.7%
HIGH SCHOOL	7,567,934	2,501,373	5,066,561	66.9%
SPECIAL ED	3,165,795	1,142,422	2,023,373	63.9%
COMPENSATORY ED	1,231,270	437,599	793,671	64.5%
VOCATIONAL ED	21,975	30,400	(8,425)	-38.3%
OTHER INSTRUCTION	214,002	71,536	142,466	66.6%
SUPPORTING SERVICES				
PUPIL SERVICES	2,497,792	1,015,494	1,482,298	59.3%
INST. STAFF SERVICES	1,346,276	468,913	877,363	65.2%
GENERAL ADMINISTRATION	365,733	195,901	169,832	46.4%
SCHOOL ADMINISTRATION	2,790,447	1,132,071	1,658,376	59.4%
FISCAL SERVICES	453,523	258,143	195,380	43.1%
INTERNAL SERVICES	23,950	3,552	20,398	85.2%
OPERATIONS/MAINTENANCE	3,080,949	1,769,504	1,311,445	42.6%
PUPIL TRANSPORTATION	1,447,433	558,987	888,446	61.4%
CENTRAL SERVICES (HR/TECH)	987,680	447,510	540,170	54.7%
ATHLETIC ACTIVITIES	830,398	351,211	479,187	57.7%
COMMUNITY SERVICES	6,261	4,231	2,030	32.4%
OTHER TRANSACTIONS	-	-	-	#DIV/0!
TOTAL EXPENDITURES	40,967,918	15,767,196	25,200,722	61.5%

**EAST CHINA SCHOOL DISTRICT
SCHEDULE OF INVESTMENTS
AS OF DECEMBER 2020**

FUND	ACCOUNT	TYPE	ISSUER	MATURITY DATE	INTEREST RATE	INVESTED AMOUNT
DS	DEBT SERVICE	POOL	NORTHSTAR	12/31/2020	0.15 APY	377,062
DS	DEBT SERVICE	INVEST	NORTHSTAR	12/31/2020	0.50 APY	5,277,918
GF	OPERATING	POOL	NORTHSTAR	12/31/2020	0.15 APY	1,565,035
GF	OPERATING	INVEST	NORTHSTAR	12/31/2020	0.50 APY	8,656,094
SF	SINKING FUND	POOL	NORTHSTAR	12/31/2020	0.15 APY	402,353
SF	SINKING FUND	INVEST	NORTHSTAR	12/31/2020	0.50 APY	1,236,580
CP	CAPITAL PROJECTS	POOL	NORTHSTAR	12/31/2020	0.15 APY	1,417,571
CP	CAPITAL PROJECTS	INVEST	NORTHSTAR	12/31/2020	0.50 APY	10,633,607
CP	CAPITAL PROJECTS	INVEST	MILAF	12/31/2020		67,513,723
APY	ANNUAL % YIELD					

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

January 25, 2021

Appointment of Teachers

The District recently had two teacher vacancies due to a retirement and reaching caseload maximums at our elementary resource rooms. We posted these positions, received several applications and interviewed a multitude of qualified candidates. References were checked and the following candidates were determined to be the most qualified for the stated position:

Name: Margaret Burd
Resource Room, Pine River/Gearing Elementary Schools

Name: Stacy Frost
CI/Resource Room, Pine River Elementary School

RECOMMENDATION:

The Administration is recommending that the Board approve the individuals listed above on a probationary basis for the 2020-21 school year.