

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

**Central Administrative Offices
Monday, August 24, 2020
6:00 p.m.**

Jeanne Frank, President
Pat Biebuyck, Vice-President
Lynn Griffor, Secretary
Amy Murphy, Treasurer

Todd Distelrath, Trustee
Karen Cedar, Trustee
Michael Westrick, Trustee
Suzanne Cybulla, Superintendent

AGENDA

- 1. Call to Order/Moment of Silence/Pledge of Allegiance**

- 2. Items of Interest, Recognition and Inquiry**
 - a. Board of Education Members
 - b. Administration

- 3. Consent Agenda**
 - a. Approval of Minutes
 - i. Regular Board of Education Meeting July 27, 2020 p.3
 - ii. Special Board of Education Meeting August 10, 2020 p.6
 - b. Approval of Payment of Bills p.8
 - c. Schedule of Investments p.20
 - d. Appointment of New Teachers p.21

- 4. Recognition of Persons Wishing to Address the Board** – This portion of the agenda is for citizens to address any questions or comments to the Board. The Board will listen, take comments and questions under advisement, and not respond at this time. The presiding officer will refer questions to the superintendent for research and response.

- 5. Discussion Items**
 - a. Return to School update *Suzanne Cybulla*

- 6. Items for Next Regular Board Meeting**
 - a. Annual Bullying Report

- 7. Adjournment**

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and address.
- C. Each statement made by a participant shall be limited to five (5) minutes duration.
- D. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

The presiding officer may:

- 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- G. Tape or video recordings are permitted. The person operating the recording should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
- 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

**Board of Education
East China School District**

**Regular Board Meeting
July 27, 2020**

The Board of Education of the East China School District met in regular session on Monday, July 27, 2020 with President Jeanne Frank presiding.

Board Members Present: Jeanne Frank, Lynn Griffor, Todd Distelrath,
Pat Biebuyck, Karen Cedar, Amy Murphy and Michael Westrick

**MEMBERS
PRESENT**

Administrators Present: Dawn Demick, Tina Thrift, Craig Headlee

**ADMINISTRATORS
PRESENT**

The meeting was called to order by President Jeanne Frank, at 6:00 p.m.

Todd Distelrath offered his support to the anti-racism movement that is being seen all over the country. He also encouraged teachers to seek out materials to share in classrooms regarding this. *Suzanne Cybulla* thanked the committees working on the safe return to school plan. Suzanne expressed appreciation for those who've given up time this summer to help out.

ITEMS OF INTEREST

Motion by Todd Distelrath supported by to approve the superintendent, Suzanne Cybulla, as executive secretary to the Board and direct that she post proper notice of all meetings.

**EXECUTIVE
SECRETARY**

Motion Approved 7-0

Motion by Todd Distelrath supported by Karen Cedar to approve Thrun Law Firm as legal counsel.

LEGAL COUNSEL

Motion Approved 7-0

Motion by Karen Cedar supported by Todd Distelrath to designate the Times Herald and the Voice for public notices.

**NEWSPAPERS FOR
PUBLIC NOTICE**

Motion Approved 7-0

Motion by Pat Biebuyck supported by Karen Cedar to authorize the Executive Director for Finance as designated agent of the Treasurer, to invest surplus funds of the District in accordance with Act 87 of the Public Acts of 1979, following generally accepted business practices and in the best interest of the District.

**INVESTMENT OF
SURPLUS FUNDS**

Motion Approved 7-0

Motion by Todd Distelrath supported by Karen Cedar that, for the 2020-21 fiscal year, the Board shall not require payment of interest earned on taxes collected on behalf of the school district by the various municipal units of the district provided such taxes collected are remitted on the following schedule:

**WAIVER OF TAX
COLLECTION
INTEREST**

1. Detroit Edison property taxes – remitted upon receipt.
2. All other property taxes – remitted bi-weekly.

Motion Approved 7-0.

Motion by Pat Biebuyck supported by Karen Cedar to designate the following institutions as official depositories of the District and that the individuals holding the positions named be authorized as signatories on each account as listed.

DESIGNATION OF DEPOSITORIES FOR SCHOOL FUNDS

Official Depositories

- Charter One
- Chase
- Chemical Bank
- Comerica
- Fifth Third Bank
- Flagstar Bank
- Merrill Lynch
- Michigan Liquid Asset Fund
- PFM, Inc.
- Northstar Bank
- Bank of America
- Huntington Bank
- Bank of New York
- UMB Bank

Checking Accounts

- Sinking Fund
- Building & Site
- Payroll Account
- General Fund Account
- Debt Retirement Account
- Cafeteria Account
- Student Activity Fund

Authorized Signatures

- Treas, Pres, Exec Dir., Superintendent
- Treas, Pres, Exec Dir., Superintendent
- Treas, Pres, Exec Dir., Superintendent
- Treas, Pres, Exec Dir., Superintendent
- Treas, Pres, Exec Dir., Superintendent
- Exec Dir or Superintendent
- Exec Dir or Superintendent

Motion Approved 7-0

Motion by Michael Westrick supported by Todd Distelrath to adopt the following Board Meeting dates for 2020-21:

BOARD MEETING SCHEDULE

July 27, 2020	Regular Mtg.	Jan. 25, 2021	Regular Mtg.
Aug. 24, 2020	Regular Mtg.	Feb. 22, 2021	Regular Mtg.
Sept. 28, 2020	Regular Mtg.	March 22, 2021	Regular Mtg.
Oct. 26, 2020	Regular Mtg.	April 26, 2021	Regular Mtg.
Nov. 23, 2020	Regular Mtg.	May 24, 2021	Regular Mtg.
Dec. 14, 2020	Regular Mtg.	June 28, 2021	Regular Mtg.

All meetings begin at 6:00 p.m. unless otherwise posted.

Motion Approved 7-0

Motion by Karen Cedar supported by Lynn Griffor to approve items under the consent agenda as presented:

CONSENT AGENDA

- a. Minutes
 - i. June 22, 2020 regular meeting
- b. Payment of Bills:
 - General Fund in the amount of \$3,204,475.78.
 - Cafeteria Fund in the amount of \$109,195.63.
 - Latchkey Fund in the amount of \$8.48.
 - 2006 Sinking Fund in the amount of \$44,370.47.
 - Capital Projects Fund in the amount of \$0.
 - Internal Service Fund in the amount of \$17,205.17.
- c. Financial Statement
- d. Schedule of Investments
- e. Appointment of New Teachers

Motion Approved 7-0

None

PUBLIC COMMENT

Superintendent Cybulla updated the Board of Education members on the steps ECSD Return to School committees have taken thus far to prepare the Return to School Roadmap plan for ECSD students & families. Four surveys, seven virtual meetings including 52 teachers, virtual training dates for teachers have been set up, principals are organizing their school team for their building return to school plan. A one page informational document is going out to the board members and teachers on Tuesday, a FAQ document and informational documents is going out to parents on Wednesday. A survey for parents to select online or in person learning as well as transportation needs will be going out this week. A special board meeting is scheduled for August 10, 2020 for the Board of Education members to review the Return to School Roadmap for ECSD.

**DISCUSSION
ITEM/RETURN TO
SCHOOL UPDATE**

There being no further business before the Board, President Jeanne Frank declared the meeting adjourned at 6:32 p.m.

ADJOURNMENT

Respectfully submitted,

Dawn Cronce
Executive Assistant

**Board of Education
East China School District**

**Special Board Meeting
August 10, 2020**

The Board of Education of the East China School District met in special session on Monday, August 10, 2020 with President Jeanne Frank presiding.

Board Members Present: Jeanne Frank, Todd Distelrath, Pat Biebuyck.,
Lynn Griffor, Michael Westrick

**MEMBERS
PRESENT**

Board Members Absent: Amy Murphy

**MEMBERS
ABSENT**

Administrators Present: Dawn Demick, Craig Headlee

**ADMINISTRATORS
PRESENT**

The meeting was called to order by President Jeanne Frank at 6:01 p.m.

Terri Malane read an ECEA statement. *Ryan Mox* spoke in support of remote learning. *Christine Mox* spoke about her concern for returning to school in-person. *Stephanie Goodell* thanked ECSD for the two options it is giving families. *Angela Elsey* spoke in support of in-person choice for working parents. *Erica Lindinger* spoke in support of children needing to be in school. *Dee Patsalis* spoke in favor of the students who can go to school need to be able to go to school. *Kelly Van Singel* spoke in support of students returning to in-person school. *Christy Klieman* spoke in favor of her children returning to in-person school. *Lauren Martin* spoke in favor of kids needing school and not taking face to face away. *Brianne Distelrath* spoke in favor of continuing to offer face to face learning. *Lisa Brosky* spoke in favor of in-person learning.

PUBLIC COMMENT

Motion by Michael Westrick supported by Pat Biebuyck to approve the COVID-19 Preparedness and Response Plan as reviewed and written at the August 10, 2020 special Board of Education meeting.

**COVID-19
PREPAREDNESS
AND RESPONSE
PLAN**

Motion Approved 6-0

There being no further business before the Board, President James Biewer declared the meeting adjourned at 7:36 p.m.

ADJOURNMENT

Respectfully submitted,

Dawn Cronce
Executive Assistant

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
August 24, 2020**

FOR ACTION: Manifest and Payment of Bills

A manifest of the bills for July 2020 is enclosed.

RECOMMENDATION:

The administration is recommending that the Board approve bills paid in the amounts of:

- General Fund - \$3,437,061.44
- Cafeteria Fund - \$78,570.46
- Latchkey Fund - \$695.96
- Internal Service Fund - \$14,997.30
- 2006 Sinking Fund - \$0
- Capital Projects - \$410,949.75
- Student Activity - \$21,557.07

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00070606	07/20/2020	A PLUS AUTO GLASS	5730	SUPPLIES-FLEET REPAIR PARTS	320.00
				Vendor Total:	320.00
00070655	07/20/2020	ALGONAC HIGH SCHOOL	7905	TOURNAMENT	175.00
				Vendor Total:	175.00
00070656	07/20/2020	ARCH ENVIRONMENTAL GROUP	3193	SERVICES - INSPECTIONS	1,615.00
				Vendor Total:	1,615.00
00070607	07/20/2020	ASCENSION MICHIGAN	3190	OTHER PROFESSIONAL SERVICES	58.00
				Vendor Total:	58.00
00003408	07/31/2020	AT & T	3410	TELEPHONE/DATA COMMUNICATION	803.04
				Vendor Total:	803.04
00003409	07/31/2020	AT & T MOBILITY	3410	TELEPHONE/DATA COMMUNICATION	970.71
				Vendor Total:	970.71
00070608	07/20/2020	BLUE WATER FUEL	5710	SUPPLIES-Gas	197.01
				Vendor Total:	197.01
00003399	07/21/2020	BMO	3190	OTHER PROFESSIONAL SERVICES	192.75
00003399	07/21/2020		3410	TELEPHONE/DATA COMMUNICATION	1,240.20
00003399	07/21/2020		3430	POSTAGE	4,128.65
00003399	07/21/2020		3450	SOFTWARE LICENSES	725.40
00003399	07/21/2020		3510	ADVERTISING	148.92
00003399	07/21/2020		5100	SUPPLIES- GENERAL	566.54
00003399	07/21/2020		5190	SUPPLIES- NEW CURRICULUM	2,288.82
00003399	07/21/2020		5710	SUPPLIES-Gas	50.00
00003399	07/21/2020		5910	SUPPLIES-OFFICE	146.84
00003399	07/21/2020		5940	SUPPLIES-MEDICAL-SPEC ED	979.07
00003399	07/21/2020		5950	SUPPLIES-CUSTODIAL	5.30
00003399	07/21/2020		5955	SUPPLIES-MAINTENANCE	2,200.92
00003399	07/21/2020		5960	SUPPLIES-ATHLETICS	565.18
00003399	07/21/2020		5991	Supplies - PAC	129.00
00003399	07/21/2020		7400	DUES & FEES	725.00
00003399	07/21/2020		7900	OTHER EXPENSES	2,086.78
00003399	07/21/2020		9195	INVENTORY-CENTRAL STORES	91.89
				Vendor Total:	16,271.26
00070609	07/20/2020	BSN/PASSON'S/GSC/CONLIN	5960	SUPPLIES-ATHLETICS	11,189.30
				Vendor Total:	11,189.30
00003410	07/31/2020	CENTURYLINK	3410	TELEPHONE/DATA COMMUNICATION	14.80
				Vendor Total:	14.80
00070600	07/08/2020	CHAPTER 13 TRUSTEE K	9436	A/P GARNISHMENTS	121.00
00070689	07/23/2020		9436	A/P GARNISHMENTS	121.00
				Vendor Total:	242.00
00070601	07/08/2020	CHAPTER 13 TRUSTEE T TERRY	9436	A/P GARNISHMENTS	137.50
00070602	07/08/2020		9436	A/P GARNISHMENTS	520.96
00070690	07/23/2020		9436	A/P GARNISHMENTS	137.50
00070691	07/23/2020		9436	A/P GARNISHMENTS	520.96

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				Vendor Total:	1,316.92
00070611	07/20/2020	CHINA TOWNSHIP	3830	WATER & SEWAGE	595.94
				Vendor Total:	595.94
00070612	07/20/2020	CINTAS CORPRATION LOC724	5790	SUPPLIES-TRANSPORTATION	206.38
				Vendor Total:	206.38
00070613	07/20/2020	COCHRANE SUPPLY	5955	SUPPLIES-MAINTENANCE	237.50
				Vendor Total:	237.50
00070614	07/20/2020	COLLEGE ENTRANCE	3135	SERVICES-PUPIL TESTING	1,203.30
				Vendor Total:	1,203.30
00070657	07/20/2020	CONTI FIRE PROTECTION	3193	SERVICES - INSPECTIONS	3,810.90
				Vendor Total:	3,810.90
00070658	07/20/2020	COTTRELLVILLE TWP	3112	CONTRACTED SERVICES	3,357.00
				Vendor Total:	3,357.00
00003391	07/08/2020	DEPT OF TREASURY FICA	9447	A/P FICA/MED	90,850.23
00003400	07/23/2020		9447	A/P FICA/MED	88,855.40
				Vendor Total:	179,705.63
00003392	07/08/2020	DEPT OF TREASURY FIT	9446	A/P FED INCOME TAX W/H	59,755.34
00003401	07/23/2020		9446	A/P FED INCOME TAX W/H	61,060.14
				Vendor Total:	120,815.48
00003393	07/08/2020	DEPT OF TREASURY MEDICARE	9447	A/P FICA/MED	21,247.23
00003402	07/23/2020		9447	A/P FICA/MED	20,780.70
				Vendor Total:	42,027.93
00003412	07/31/2020	DETROIT EDISON	5520	ELECTRICITY	3,980.25
				Vendor Total:	3,980.25
00003413	07/31/2020	DETROIT EDISON COMPANY	5520	ELECTRICITY	16,183.50
				Vendor Total:	16,183.50
00070659	07/20/2020	DIHYDRO SERVICES INC	4110	REPAIRS-MISC.	144.00
				Vendor Total:	144.00
00003414	07/31/2020	DIRECT ENERGY BUSINESS	5520	ELECTRICITY	16,931.90
				Vendor Total:	16,931.90
00070660	07/20/2020	DOWNRIVER VOICE	7400	DUES & FEES	32.00
				Vendor Total:	32.00
00070616	07/20/2020	DUROW, WILLIAM	3112	CONTRACTED SERVICES	897.00
				Vendor Total:	897.00
00070617	07/20/2020	DYCK SECURITY SERVICES INC	4110	REPAIRS-MISC.	132.50
				Vendor Total:	132.50
00070618	07/20/2020	EAST CHINA CHARTER TOWNSHIP	8830	WATER & SEWAGE	327.46
00070661	07/20/2020		3112	CONTRACTED SERVICES	2,042.00

**Bills to be Approved
East China Sch District
07/31/2020**

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				Vendor Total:	2,369.46
00070581	07/02/2020	EAST CHINA SCHOOL DISTRICT	9006	PETTY CASH FUNDS	100.00
00070583	07/02/2020		9006	PETTY CASH FUNDS	1,022.00
				Vendor Total:	1,122.00
00070582	07/02/2020	EAST CHINA SCHOOL DISTRICT	9006	PETTY CASH FUNDS	100.00
				Vendor Total:	100.00
00070619	07/20/2020	EDF ENERGY SERVICES LLC	5510	NATURAL GAS	670.65
				Vendor Total:	670.65
00070662	07/20/2020	EDGENUITY	3450	SOFTWARE LICENSES	29,250.00
				Vendor Total:	29,250.00
00070584	07/02/2020	EDUCATION LOGISTICS INC	3450	SOFTWARE LICENSES	1,629.88
				Vendor Total:	1,629.88
00070663	07/20/2020	EMTERRA ENVIRONMENTAL USA	3840	TRASH REMOVAL	273.91
				Vendor Total:	273.91
00070620	07/20/2020	ENERCO CORP	4116	REPAIRS - PLUMBING	454.00
				Vendor Total:	454.00
00070621	07/20/2020	ENVIRO-CLEAN	3150	OTHER CONTRACTED SERVICES	1,496.00
00070664	07/20/2020		3150	OTHER CONTRACTED SERVICES	37,537.29
				Vendor Total:	39,033.29
00070622	07/20/2020	EXECUTIVE ENERGY SERVICES	3190	OTHER PROFESSIONAL SERVICES	850.00
				Vendor Total:	850.00
00070585	07/02/2020	FAR MANAGEMENT INC	9479	OTHER LIABILITIES	675.00
				Vendor Total:	675.00
00070623	07/20/2020	FERGUSON ENTERPRISES INC	5955	SUPPLIES-MAINTENANCE	769.37
				Vendor Total:	769.37
00070665	07/20/2020	FIDELITY SECURITY LIFE INS	9460	A/P VISION UHC/EYEMED	777.37
				Vendor Total:	777.37
00070586	07/02/2020	FIVE STAR TECHNOLOGY	3450	SOFTWARE LICENSES	7,650.00
				Vendor Total:	7,650.00
00070587	07/02/2020	GEARING ELEMENTARY	9006	PETTY CASH FUNDS	100.00
				Vendor Total:	100.00
00070624	07/20/2020	GREAT LAKES FLUID POWER	5730	SUPPLIES-FLEET REPAIR PARTS	128.65
				Vendor Total:	128.65
00003394	07/08/2020	HEALTH EQUITY	9465	HSA	16,085.16
00003403	07/23/2020		9465	HSA	16,010.16
				Vendor Total:	32,095.32
00070667	07/20/2020	ILLUMINATE EDUCATION INC	3110	PUPIL DEVELOPMENT	8,520.00
				Vendor Total:	8,520.00

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00070626	07/20/2020	INFINISOURCE	9461	A/P FOR FLEX ADMINISTRATION	135.00
				Vendor Total:	135.00
00070627	07/20/2020	JOHNSTONE SUPPLY	5955	SUPPLIES-MAINTENANCE	117.72
00070668	07/20/2020		5955	SUPPLIES-MAINTENANCE	389.99
				Vendor Total:	507.71
00070628	07/20/2020	JOSTENS	7900	OTHER EXPENSES	1,611.97
				Vendor Total:	1,611.97
00070629	07/20/2020	KARCHNICK, MATTHEW C	3112	CONTRACTED SERVICES	80.00
				Vendor Total:	80.00
00070630	07/20/2020	KERR ALBERT OFFICE SUPPLY CO	5910	SUPPLIES-OFFICE	219.58
				Vendor Total:	219.58
00070631	07/20/2020	KIMBALL MIDWEST	5955	SUPPLIES-MAINTENANCE	68.64
00070631	07/20/2020		5980	SUPPLIES-SMALL TOOLS	52.99
				Vendor Total:	121.63
00070633	07/20/2020	LAKE ORION COMMUNITY	3390	CONTRACTED TRANSPORTATION	687.52
				Vendor Total:	687.52
00070634	07/20/2020	LESLIE TIRE	5720	SUPPLIES-FLEET: Tires-Battery	2,628.00
				Vendor Total:	2,628.00
00003416	07/31/2020	LINCOLN FINANCIAL GROUP	9442	A/P LIFE INSURANCE W/H	1,388.64
00003416	07/31/2020		9449	A/P LONG TERM DISABILITY	2,058.96
				Vendor Total:	3,447.60
00070670	07/20/2020	LOCKS CLEANERS	4120	REPAIRS-EQUIPMENT	556.00
				Vendor Total:	556.00
00070635	07/20/2020	LOXTON RADIATOR SERVICE	5730	SUPPLIES-FLEET REPAIR PARTS	1,160.00
				Vendor Total:	1,160.00
00070588	07/02/2020	MARINE CITY HIGH SCHOOL	9006	PETTY CASH FUNDS	2,000.00
				Vendor Total:	2,000.00
00070589	07/02/2020	MARINE CITY MIDDLE SCHOOL	9006	PETTY CASH FUNDS	100.00
				Vendor Total:	100.00
00070636	07/20/2020	MARSHALL E CAMPBELL	5955	SUPPLIES-MAINTENANCE	267.15
				Vendor Total:	267.15
00070671	07/20/2020	MASB-SEG PROPERTY/CASUALTY	3910	INSURANCE-PROPERTY/LIABILITY	152,135.00
00070671	07/20/2020		3930	INSURANCE-FLEET	26,158.00
00070671	07/20/2020		3990	INSURANCE-ERRORS & OMISSIONS	19,828.00
				Vendor Total:	198,121.00
00003417	07/31/2020	MESSA	9452	A/P MESSA/VSP	606,359.37
				Vendor Total:	606,359.37
00003422	07/31/2020	METS	3150	OTHER CONTRACTED SERVICES	2,652.00
00003422	07/31/2020		9459	SURETY DEPOSITS RETURNABLE	30,080.75

**Bills to be Approved
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07/31/2020**

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				Vendor Total:	32,732.75
00070590	07/02/2020	MICHIGAN ASSOC OF	7400	DUES & FEES	6,936.00
				Vendor Total:	6,936.00
00070591	07/02/2020	MICHIGAN ASSOC OF SCHOOL	7400	DUES & FEES	1,520.68
				Vendor Total:	1,520.68
00003395	07/08/2020	MICHIGAN DEPT OF TREASURY	9445	A/P STATE INCOME TAX W/H	25,750.46
00003404	07/23/2020		9445	A/P STATE INCOME TAX W/H	25,328.87
				Vendor Total:	51,079.33
00070592	07/02/2020	MICHIGAN SCHOOL BUSINESS	7400	DUES & FEES	450.00
				Vendor Total:	450.00
00003396	07/08/2020	MPSERS	9405	A/P RETIREMENT	279,312.23
00003396	07/08/2020		9444	A/P RETIRE TDP W/H	980.00
00003405	07/23/2020		9405	A/P RETIREMENT	264,955.38
00003405	07/23/2020		9444	A/P RETIRE TDP W/H	980.00
00003418	07/31/2020		9006	PETTY CASH FUNDS	255,369.16
				Vendor Total:	801,596.77
00070637	07/20/2020	NEFF COMPANY	7900	OTHER EXPENSES	254.40
				Vendor Total:	254.40
00003415	07/31/2020	NICHOLS PAPER AND SUPPLY CO	5950	SUPPLIES-CUSTODIAL	4,130.98
				Vendor Total:	4,130.98
00003398	07/08/2020	NORTH STAR BANK	9450	A/P ACH DIRECT DEPOSIT	499,145.20
00003406	07/23/2020		9450	A/P ACH DIRECT DEPOSIT	485,132.12
				Vendor Total:	984,277.32
00003397	07/08/2020	OMNI GROUP, THE	9438	A/P Check 403b, 457, Roth	48,539.07
00003397	07/08/2020		9455	A/P ACH 403b, 457, Roth	4,354.53
00003407	07/23/2020		9438	A/P Check 403b, 457, Roth	48,252.48
00003407	07/23/2020		9455	A/P ACH 403b, 457, Roth	4,354.53
				Vendor Total:	105,500.61
00070594	07/02/2020	PINE RIVER ELEMENTARY	9006	PETTY CASH FUNDS	100.00
				Vendor Total:	100.00
00070639	07/20/2020	PIONEER VALLEY BOOKS	5100	SUPPLIES- GENERAL	3,676.05
				Vendor Total:	3,676.05
00070674	07/20/2020	PRECISION CARE LLC	3153	CONTRACTED SERVICES-GROUNDS	9,984.00
				Vendor Total:	9,984.00
00070640	07/20/2020	PRESIDIO NETWORKED	5955	SUPPLIES-MAINTENANCE	542.00
				Vendor Total:	542.00
00070596	07/02/2020	PROJECT LEAD THE WAY INC	3450	SOFTWARE LICENSES	3,200.00
00070597	07/02/2020		3450	SOFTWARE LICENSES	3,200.00
				Vendor Total:	6,400.00
00070641	07/20/2020	RICOH USA INC	4123	REPAIRS-COPIERS/DUPLICATORS	223.79

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
				Vendor Total:	223.79
00070642	07/20/2020	RIDDELL	5960	SUPPLIES-ATHLETICS	2,199.95
				Vendor Total:	2,199.95
00070643	07/20/2020	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	133.00
				Vendor Total:	133.00
00070676	07/20/2020	ROTARY CLUB OF ST CLAIR	7400	DUES & FEES	210.00
				Vendor Total:	210.00
00070644	07/20/2020	SCHOOL SPECIALTY	5100	SUPPLIES- GENERAL	691.82
				Vendor Total:	691.82
00070645	07/20/2020	SECREST WARDLE LYNCH	3170	SERVICES-LEGAL	169.58
				Vendor Total:	169.58
00070679	07/20/2020	SEG WORKER'S COMPENSATION	9448	A/P WORKER'S COMP	21,724.00
				Vendor Total:	21,724.00
00003419	07/31/2020	SEMCO ENERGY INC	5510	NATURAL GAS	2,734.70
				Vendor Total:	2,734.70
00070680	07/20/2020	SIDELINE ELECTRIC	4114	REPAIRS - ELECTRICAL	80.00
				Vendor Total:	80.00
00070598	07/02/2020	ST CLAIR COUNTY HEALTH DEPT	7400	DUES & FEES	180.00
				Vendor Total:	180.00
00070646	07/20/2020	ST CLAIR COUNTY RESA	3112	CONTRACTED SERVICES	14,367.16
00070646	07/20/2020		3134	EVALUATION SERVICES	392.62
				Vendor Total:	14,759.78
00070599	07/02/2020	ST CLAIR HIGH SCHOOL	9006	PETTY CASH FUNDS	2,000.00
				Vendor Total:	2,000.00
00070648	07/20/2020	STATE OF MICHIGAN	3193	SERVICES - INSPECTIONS	1,400.00
				Vendor Total:	1,400.00
00070681	07/20/2020	TEACHER CURRICULUM	5200	TEXTBOOKS & WORKBOOKS	7,132.00
				Vendor Total:	7,132.00
00003420	07/31/2020	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	841.53
				Vendor Total:	841.53
00070649	07/20/2020	THRUN LAW FIRM PC	3190	OTHER PROFESSIONAL SERVICES	790.50
				Vendor Total:	790.50
00070682	07/20/2020	THYSSENKRUPP ELEVATOR	3193	SERVICES - INSPECTIONS	1,200.00
				Vendor Total:	1,200.00
00070651	07/20/2020	TRANE COMPANY	5955	SUPPLIES-MAINTENANCE	756.74
				Vendor Total:	756.74
00070684	07/20/2020	TRI-STAR ROOFING &	4116	REPAIRS - PLUMBING	522.90
				Vendor Total:	522.90

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00070652	07/20/2020	UNITY SCHOOL BUS PARTS	5730	SUPPLIES-FLEET REPAIR PARTS	985.16
00070685	07/20/2020		5730	SUPPLIES-FLEET REPAIR PARTS	159.58
				Vendor Total:	1,144.74
00070653	07/20/2020	USA TODAY	3510	ADVERTISING	58.00
				Vendor Total:	58.00
00070686	07/20/2020	WARREN WOODS TOWER HIGH	7905	TOURNAMENT	400.00
				Vendor Total:	400.00
00070654	07/20/2020	WINZER CORPORATION	5730	SUPPLIES-FLEET REPAIR PARTS	272.29
				Vendor Total:	272.29
00070687	07/20/2020	YOUNG SUPPLY COMPANY	5955	SUPPLIES-MAINTENANCE	125.70
				Vendor Total:	125.70
226472	07/08/2020	BISKNER, ANNE M	7400	DUES & FEES	25.00
				Vendor Total:	25.00
226805	07/08/2020	GLEASON, ANGELA J	3710	TUITION FOR INST SERV TO PUPIL	18.67
				Vendor Total:	18.67
226906	07/23/2020	STEENLAND, JEANISE M	5910	SUPPLIES-OFFICE	135.63
226906	07/23/2020	STEENLAND, JEANISE M	3210	LOCAL MILEAGE	6.12
226906	07/23/2020	STEENLAND, JEANISE M	3210	LOCAL MILEAGE	38.43
				Vendor Total:	180.18

*******Grand Total 3,437,061.44**

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003409	07/31/2020	AT & T MOBILITY	3410	TELEPHONE/DATA COMMUNICATION	92.21
				Vendor Total:	92.21
00003399	07/21/2020	BMO	5959	SUPPLIES-MISCELLANEOUS	1,074.00
				Vendor Total:	1,074.00
00003411	07/31/2020	CHARTWELLS	3150	OTHER CONTRACTED SERVICES	19,853.84
00003411	07/31/2020		5610	FOOD	36,959.97
				Vendor Total:	56,813.81
00070625	07/20/2020	HUMPHREY, JULIE	5959	SUPPLIES-MISCELLANEOUS	104.12
				Vendor Total:	104.12
00070643	07/20/2020	ROSE PEST SOLUTIONS	4110	REPAIRS-MISC.	573.00
				Vendor Total:	573.00
00070598	07/02/2020	ST CLAIR COUNTY HEALTH DEPT	7400	DUES & FEES	1,260.00
				Vendor Total:	1,260.00
00070647	07/20/2020	STAFFORD SMITH INC	6410	EQ & FUR > \$5,000	18,519.00
				Vendor Total:	18,519.00
226857	07/08/2020	DANIELSON, AUDREE C	0161	FOOD SALES-STUDENT	71.15
				Vendor Total:	71.15
226742	07/08/2020	SCHWEIGER, TRICIA M	0161	FOOD SALES-STUDENT	2.35
				Vendor Total:	2.35
226601	07/08/2020	STRUYK, LESLEY A	0161	FOOD SALES-STUDENT	35.22
				Vendor Total:	35.22
226603	07/08/2020	THORNTON, MARY L	0161	FOOD SALES-STUDENT	2.50
				Vendor Total:	2.50
226697	07/08/2020	WESTRICK, JEANNE L	0161	FOOD SALES-STUDENT	23.10
				Vendor Total:	23.10
				Total CAFETERIA FUND	78,570.46
				*****Grand Total	78,570.46

Bills to be Approved
East China Sch District
07/31/2020

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003399	07/21/2020	BMO	5959	SUPPLIES-MISCELLANEOUS	145.66
				Vendor Total:	145.66
00070632	07/20/2020	KOZARA, ROB	5959	SUPPLIES-MISCELLANEOUS	541.80
				Vendor Total:	541.80
00003420	07/31/2020	TELNET WORLDWIDE	3410	TELEPHONE/DATA COMMUNICATION	8.50
				Vendor Total:	8.50
				Total LATCHKEY FUND	695.96
				*****Grand Total	695.96

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003421	07/31/2020	HUMANA DENTAL	2133	Dental Claims	14,997.30
				Vendor Total:	14,997.30
				Total INTERNAL SERVICE FUND	14,997.30
				*****Grand Total	14,997.30

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00070688	07/23/2020	ARIZENT	3190	OTHER PROFESSIONAL SERVICES	1,705.00
				Vendor Total:	1,705.00
00070610	07/20/2020	CASCO TOWNSHIP	3190	OTHER PROFESSIONAL SERVICES	225.00
				Vendor Total:	225.00
00070603	07/08/2020	IMAGE MASTER INC	3190	OTHER PROFESSIONAL SERVICES	1,750.00
				Vendor Total:	1,750.00
00070638	07/20/2020	PFM FINANCIAL ADVISORS LLC	3190	OTHER PROFESSIONAL SERVICES	87,349.00
				Vendor Total:	87,349.00
00070604	07/08/2020	STATE OF MICHIGAN	3190	OTHER PROFESSIONAL SERVICES	1,000.00
				Vendor Total:	1,000.00
00070605	07/08/2020	THRUN LAW FIRM PC	3190	OTHER PROFESSIONAL SERVICES	98,831.00
				Vendor Total:	98,831.00
00070650	07/20/2020	TMP ARCHITECTURE	3150	OTHER CONTRACTED SERVICES	220,089.75
				Vendor Total:	220,089.75
				Total 2020 BUS BOND II	410,949.75
				*****Grand Total	410,949.75

**Bills to be Approved
East China Sch District
07/31/2020**

<u>Check #</u>	<u>Chk Date</u>	<u>Vendor Name</u>	<u>Acct Nr</u>	<u>Description</u>	<u>Amount</u>
00003399	07/21/2020	BMO	7920	OTHER STD/SCH ACTY XP	5,248.57
				Vendor Total:	5,248.57
00070615	07/20/2020	CULLIGAN	7920	OTHER STD/SCH ACTY XP	62.00
				Vendor Total:	62.00
00070666	07/20/2020	FULL SAILING UNIVERSITY	7920	OTHER STD/SCH ACTY XP	500.00
				Vendor Total:	500.00
00070669	07/20/2020	KETTERING UNIVERSITY	7920	OTHER STD/SCH ACTY XP	5,000.00
				Vendor Total:	5,000.00
00070672	07/20/2020	MCHS SENIOR ALL NIGHT PARTY	7920	OTHER STD/SCH ACTY XP	750.00
				Vendor Total:	750.00
00070673	07/20/2020	MICHIGAN STATE UNIVERSITY	7920	OTHER STD/SCH ACTY XP	2,000.00
				Vendor Total:	2,000.00
00070593	07/02/2020	NASSP	7920	OTHER STD/SCH ACTY XP	95.00
				Vendor Total:	95.00
00070595	07/02/2020	PRO DJ SERVICES INC	7920	OTHER STD/SCH ACTY XP	248.75
00070675	07/20/2020		7920	OTHER STD/SCH ACTY XP	746.25
				Vendor Total:	995.00
00070677	07/20/2020	SAGINAW VALLEY STATE UNIV	7920	OTHER STD/SCH ACTY XP	750.00
				Vendor Total:	750.00
00070678	07/20/2020	SCCCC	7920	OTHER STD/SCH ACTY XP	4,000.00
				Vendor Total:	4,000.00
00070683	07/20/2020	TOP CAT SALES LLC	7920	OTHER STD/SCH ACTY XP	2,156.50
				Vendor Total:	2,156.50
				Total STUDENT ACTIVITY	21,557.07
				*****Grand Total	21,557.07

**EAST CHINA SCHOOL DISTRICT
SCHEDULE OF INVESTMENTS
AS OF JULY 2020**

FUND	ACCOUNT	TYPE	ISSUER	MATURIT Y DATE	INTEREST RATE	INVESTED AMOUNT
DS	DEBT SERVICE	POOL	NORTHSTAR	7/31/2020	0.20 APY	565,787
DS	DEBT SERVICE	INVEST	NORTHSTAR	7/31/2020	0.50 APY	954
GF	OPERATING	POOL	NORTHSTAR	7/31/2020	0.20 APY	1,661,142
GF	OPERATING	INVEST	NORTHSTAR	7/31/2020	0.50 APY	2,343,427
SF	SINKING FUND	POOL	NORTHSTAR	7/31/2020	0.20 APY	68,701
SF	SINKING FUND	INVEST	NORTHSTAR	7/31/2020	0.50 APY	834,332
CP	CAPITAL PROJECTS	POOL	NORTHSTAR	7/31/2020	0.20 APY	11,149
CP	CAPITAL PROJECTS	INVEST	NORTHSTAR	7/31/2020	0.50 APY	631,068
CP	CAPITAL PROJECTS	INVEST	MILAF	7/31/2020		80,253,476
APY	ANNUAL % YIELD					

**EAST CHINA SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

August 24, 2020

Appointment of Teachers

The District recently had several teacher vacancies due to retirements, resignations, and leaves of absences. We posted these positions, received several applications and interviewed a multitude of qualified candidates. References were checked and the following candidates were determined to be the most qualified for the stated positions:

Name: Brian Bain
 Social Studies Teacher, Marine City High School

Name: Kathleen Volpe
 STEM/PLTW Teacher, St. Clair Middle/High Schools

Name: Hayley Brown
 Title 1 Teacher, Gearing Elementary

RECOMMENDATION:

The Administration is recommending that the Board approve the individuals listed above on a probationary basis for the 2020-21 school year.