

**Strategic Planning Committee Meeting**  
**Building Plan Committee**  
**Monday February 26, 2018, 4:30 PM**

**Committee Members:** Suzanne Cybulla, Kirk Grzelka, Craig Headlee, Brad Robbins, Chris Ming, Tina Thrift, Jamey Westrick, Jason Stier, Andy Scheel, Kim Henry, Paul Dimmer, Jessica McDonald, Cynthia Jarsma, Jason Perrin, Laura Distelrath, Karen Cedar, Terri Malane, Bert VanDyke, Michelle Davis, Alicia Young, Michael Malane, Danielle, O'Grady

- Welcome:
  - Suzanne welcomed the group
  
- Information Dissemination/Discussion:
  - Suzanne discussed student enrollment numbers on the sheet handed out and shared current HS enrollment numbers and four years out
  - Suzanne asked if there are any other data the group would like to have regarding enrollment.
  - Paul asked what the housing market is like and can we get some info on people moving into our district. There was discussion. Dawn said we will see if we can find any info from the county.
  
- Open discussion on safety procedures:
  - Suzanne asked if there were any questions regarding ECSD safety procedures.
  - Michelle asked about doing full drill training for ALICE training. Suzanne said if adults want to practice that would be fine, but not for small children as they may be scared.
  - Paul asked about key fobs. Suzanne discussed secure doors and Craig mentioned the electronic door system we purchased has the ability to add a module for key cards.
  - Jamie asked about a liaison officer. Suzanne discussed the advantages of having a liaison officer, with funding being a big part. Bert mentioned we had a liaison officer at one point (funds that were available after the Columbine shooting).
  - Dawn mentioned that Pontiac schools have their own police department.
  - Ron mentioned some statistics regarding school safety. Also talked about funding and getting the best bang for our dollars. There is not one solution.
  - Suzanne mentioned that none of the incidents are random... people are not driving around looking for a school building to enter. It's someone close to the school.
  - Mike piggy backed on Ron's comment and made mention that when he went to school there was a security guard...that didn't do anything, not helpful in the situation. The liaison officer in Florida failed in his actions.
  - Suzanne said a locked door is the number 1 deterrent. Suzanne likes the idea of a police liaison office.
  - Mike discussed some of the ideas that our administrators are currently talking about.
  - Suzanne discussed the walkouts... and that we are discussing and looking at that.
  - Craig mentioned an update on the all call question using district phones and that we are going to give some information to the building principals to do some testing.

- Handouts and Finance 101 Presentation by Tina:
  - Reviewed handout: Maintenance and operations compared to total budget and number of buildings vs square footage
  - Overview of Munetrix System
  - Finance 101 PowerPoint outlined some items on how schools are financed including proposal A pre & post 1994, state funding, local tax collection, categorical funding, foundation allowance, federal funding, IDEA/Special Ed, Medicaid and Title I/II.
  - Also outlined were debt levy, capital projects, sinking fund and property taxes. There was a discussion on property taxes and it was noted that property taxes were coming back for our district.
  - There was a discussion on sinking fund changes
  
- Operations presentation:
  - Kirk went through an operations presentation that he was going to give at the Board of Education meeting later that evening.
  - The presentation showed an overview of district buildings/facilities including acreage and square footage as well as the equipment they have and what operations supports.
  - There was discussion on the presentation and how it showed the needs in the district.
  
- Group exercise and discussion:
  - Suzanne asked the group to pair off into groups of three or four for a short exercise. Each group to answer three questions from all the information that has been received from the meetings so far:
    - What was most surprising?
    - What is most concerning?
    - What are your top two priorities and how do we get there?
  
- Jason reported out for group 1:
  - Number of students who leave our district
  - Condition of the buildings
  - Streamline the facilities, create a draw
  - Strategies, renovating buildings, market our vision, green space, shed the light to the community
  
- Bert reported out for group 2:
  - Building conditions, urgency, emergency response instead of proactive
  - Enrollment to capacity, student opportunities are becoming limited (course offerings, etc.)
  - Meet student needs (choice, opportunity)
  - Optimize facilities/maintenance/dollars, align facilities with enrollment
  - Consider consolidating high school and middle to central location - 4 buildings become 1

- Chris reported out for group 3:
  - How big we are and how much we maintain
  - Declining enrollment and how it affects financing
  - Developing a community understanding of what is going on and it's impact
  - Right sizing to meet our current and future needs, safety and security - we have less money for safety and security due to number of facilities we maintain
  
- Karen Cedar reported out for group 4:
  - Declining number of students vs the amount of facilities
  - Impact of decline in students on facilities for tech, staffing and course offerings
  - How to consolidate and what to do with remaining buildings
  - Educate the public, break down the MC and SC rivalry, meet the needs of students
  
- Next Steps:
  - Suzanne discussed that with our number of students and if the slate was clean...What would we do, what would the district possibly look like....For next meeting Suzanne and Dawn work on something to present. Then the group can discuss as well as discuss some recommendations for a vision.
  - Mike and others discussed different ways to present - a visual presentation possibly.
  
- Next meeting:
  - Thursday March 22nd 5:30pm
  
- Adjourn:
  - 6:12pm