

PLC Strategic Planning Committee Meeting
February 8, 2018
Notes

Members in attendance: Suzanne Cybulla, Nina Reznich, Lesley Stauffer, Kaitlin Kling-Dietlin, Lisa Brosky, Laura McDonell, Jacob Durham, Jeanne Westerhof, Petra Koprivica, Rachel Card

- Discussed notes from principal interviews
- Reviewed 3 PLC options compiled by Dawn Demick
- Team worked in groups to brainstorm PLC scheduling options
- Suzanne mentioned that PLC planning will come from PLC Steering Committee - predetermined before school year
- Calendar Thoughts and Ideas...
 - Nina mentioned that Parent Teacher Conferences are not good on Mondays and Tuesday, suggested taking a couple of days off of Christmas Break and adding them to Mid-Winter Break
 - One group liked PLCs twice per month; one day for content, one day for grade level
 - One group liked PLCs once per month of 2 hour blocks; building PD at end of year Suzanne suggested that 2 hours blocks will help develop traction for first year. Lisa mentioned that part of 2 hour block might be devoted to developing the PLC process. Develop norms.
 - Building PD could be minimized because work will be done during PLCs; staff will likely want to sacrifice building time during year to add more PLC time
 - Suzanne mentioned how inquiry process will drive PLCs
- Closer examination of Option 3 and fleshing out details...
 - Jeanne suggested surveying parents and staff to determine late start or early release.
 - Send calendar out early enough so people can make plans.
 - Discussed pros and cons of late start and early release. Late start better for secondary (students sleep in), harder on elementary students (long morning before school)
 - Teachers might be tired during PLCs held after early release.
 - Develop norms (3-5) to keep staff on track, guiding questions will keep teachers focused, teacher leaders will help facilitate to keep all on task, leaders would change from one year to the next
- Professional Development necessary to get PLCs started...

1. Steering Committee formed.
 2. Train teacher leaders over the summer (Teacher leaders can be on the Steering Committee).
 3. PLC training at district and building PD days in August. Trial run on Thursday, August 23.
- PLC process is organic, not a canned program. Suzanne has trained seven other districts in PLCs. Lisa suggested hiring a PLC trainer to help with implementation. Suzanne mentioned there is value in having someone from outside invited to share message/positives of PLC. She will look into someone (possibly from Solution Tree) to speak on opening day, but “we can build this together.” First year will be getting nuts and bolts in place, taking down walls, and feeling comfortable talking with each other. Second year identifying data points. Third year developing strategies.

Date for next meeting: March 1st at 4:00 p.m. in Conference Room #1